

Lorraine Stevens
HR4Business
Old Station House
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Dear Lorraine,

I have been fortunate to be in a position to recruit new staff 3 times since 2013 and on each occasion, you and Caroline have handled the full process. This has involved you writing a job description, advertising the position in the relevant press and websites, sifting applications and dealing with queries, conducting the first level of interviews and preparing interview questions for those applicants you deemed suitable for me to see at second interview; whilst notifying those who were not selected.

In short, what you have done is remove all the legislative and time pressures that are often faced by a busy business owner at the time when it is essential that they focus on recruiting the best applicant for their position.

You have then provided the next step in the service by setting up welcome letters, and staff contracts.

Thank you, Lorraine, and I will continue to recommend your services to all my clients and colleagues.

Kind regards

Anne Messer FRSPH, FCMI
Managing Director